



NAPPY CHANGING PROCEDURE

- The child must be treated respectfully at all times.
- It will be explained to the child that it is time for a nappy change or toileting (whichever is required) regardless of the child's age to avoid confusion and allow the child an awareness of what is happening.
- The child will be cleaned and changed efficiently and with due sensitivity to their needs.
- Staff will wear disposable gloves when dealing with soiled nappies or clothes, including wet nappies or clothes from children wetting their pants or a nappy leaking.
- The child will be washed and changed and returned to the play area with as little disruption as possible.
- The nappy changing pad will be cleaned with disinfectant (special sanitizer) after each nappy change.
- Staff will wash their hands thoroughly with soap after each nappy change, once gloves are removed, unless they are immediately putting on a clean pair of gloves for the next nappy change. Hands will be washed thoroughly before returning to work in the centre.
- Rinsed out clothes or nappies will be stored in a plastic bucket with a lid, which will be inaccessible to children.
- Heavily soiled underwear that cannot be emptied into the toilet may be cut off carefully with scissors and thrown away to avoid spreading the mess further.
- At the end of the morning nappy session, the toilets, basins and change table will be sprayed with sanitizer and wiped down and floors will be moped as required, especially in each toilet cubicle.

Reviewed: December 2011

Next Review: December 2012